

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 8 March 2022

Committee:
Strategic Licensing Committee

Date: Wednesday, 16 March 2022
Time: 10.00 am
Venue: Shrewsbury Room - Shirehall

You are requested to attend the above meeting. The Agenda is attached

There will be some access to the meeting room for members of the press and public. If you wish to attend the meeting please e-mail democracy@shropshire.gov.uk to check that a seat will be available for you.

The meeting can be viewed live via Microsoft Teams using the link below. The recording will be made available on you tube, this will be made accessible from the web page for the meeting shortly afterwards.

<https://shropshire.gov.uk/StrategicLicencingCommittee16March2022>

Tim Collard
Interim Assistant Director – Legal and Democratic Services

Members of the Committee

Roy Aldcroft (Chairman)
Nigel Lumby (Vice Chairman)
Peter Broomhall
Garry Burchett
Mary Davies
David Evans
Mike Isherwood
Richard Huffer
Elliott Lynch
Pamela Moseley
Robert Macey
Kevin Pardy
Vivienne Parry
Chris Schofield
Dave Tremellen

Substitute Members of the Committee

Julian Dean
Kate Halliday
Nigel Hartin
Vince Hunt
Ruth Houghton
Dan Thomas

Your Committee Officer is:

Tim Ward Committee Officer

Tel: 01743 257713

Email: tim.ward@shropshire.gov.uk

AGENDA

1 Apologies

To receive apologies for absence

2 Minutes of Previous Meeting (Pages 1 - 4)

To approve the minutes of the previous meeting as a true record

3 Public Question Time

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 5.00pm on Thursday 3 March 2022

4 Disclosable Pecuniary Interests

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

5 Hackney Carriage and Private Hire Licensing Fees 2022 - 2023 (Pages 5 - 24)

Report of the Transactional and Licensing Team Manager is attached.

Contact: Mandy Beever (01743 251702)

6 Exercise of Delegated Powers (Pages 25 - 32)

Report of the Transactional and Licensing Team Manager is attached.

Contact: Mandy Beever (01743 251702)

7 Date of Next Meeting

To note that the next meeting of the Strategic Licensing Committee will be held on 22 June 2022 at 10.00am

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Strategic Licensing
Committee

16 March 2022

Item

Public

**MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 8
DECEMBER 2021
10.00 - 10.20 AM**

Responsible Officer: Tim Ward
Email: tim.ward@shropshire.gov.uk Tel: 01743 257713

Present

Councillor Roy Aldcroft (Chairman)
Councillors Mike Isherwood, Peter Broomhall, Garry Burchett, Mary Davies, Nigel Lumby,
Pamela Moseley, Kevin Pardy and Chris Schofield

24 Apologies

24.1 Apologies for absence were received from Councillors David Evans, Viv Parry and Dave Tremellen.

25 Appointment of Vice- Chairman

25.1 RESOLVED:

That Councillor Nigel Lumby be appointed Vice Chairman of the Strategic Licencing Committee for the remainder of the municipal year

26 Minutes of Previous Meeting

26.1 The minutes of the meeting held on 6 October 2021 had been circulated.

26.2 RESOLVED:

That the minutes of the Strategic Licencing Committee held on 6 October 2021 be approved as a true record and signed by the Chairman.

27 Public Question Time

27.1 There were no questions from members of the public

28 Disclosable Pecuniary Interests

28.1 There were no declarations made.

29 Appointment to Licensing and Safety 306 Committee

29.1 The Chairman advised the meeting that there was need to appoint a Conservative member to the Licencing and Safety Sub Committee to replace Councillor Simon Jones.

29.2 **RESOLVED:**

That Councillor Nigel Lumby be appointed to serve on the Licencing and Safety Sub Committee

30 **Exercise of Delegated Powers**

30.1 Members received the report of the Transactional and Licensing Team Manager which gave details of the licences issued and the variations that have been made under delegated powers between 1 September 2021 and the 31 October 2021 and a summary of applications considered by the Committee.

30.2 The Transactional and Licensing Team Manager reminded Members that the report was brought to each meeting of the committee and that it updated them on the number and types of licences that had been issued since the last meeting. She added that following a request at the last meeting she had added the renewal period of each licence to the table.

30.3 A Member commented that there had been 5 driver licences revoked and asked whether this was a high number of revocations and asked for more details of the reasons for revocation. The Transactional and Licensing Team Manager stated that she could not go into details but the reasons a licence could be revoked included driver conduct, driving offenses and prosecutions. She added that the number was not particularly high.

30.4 A Member asked whether there were more private hire applications given that there was a shortage of these in most of the market towns in the area. The Transactional and Licensing Team Manager commented that this was a national issue caused by drivers getting other jobs thought the pandemic. She added that several local firms were carrying out recruitment campaigns to increase the number of drivers, both those that had left for other jobs and new drivers. A Member commented that he had been told that some of the shortage had arisen as a result of the new rules around wheelchair accessible vehicles. The Transactional and Licensing Team Manager commented that they had been working with the taxi firms and that hackney carriage operators had the option to transfer to a private hire licence where the vehicle was not compliant with the rules.

30.5 **RESOLVED:**

That Members note the position as set out in the report

31 **Relevant Protected Site Fees**

31.1 Members received the report of the Transactional and Licensing Team Manager which proposed fees for the period 1 April 2022 to 31 March 2023 for licences

associated with Relevant Protected Sites where the authority has discretion to determine the fees.

- 31.2 The Transactional and Licensing Team Manager informed Members that following the introduction of the “fit and proper person” register her team had been working with site owners to ensure full registration and that as part of this work consideration had been given to setting fees for the processing of applications and that the same process had been used as that for setting other fees.
- 31.3 A Member commented that the site fee for smaller sites seemed relatively high compared with bigger sites. The Transactional and Licensing Team Manager explained that the cost of processing the licence was the same whatever the size of the site and that the increased costs for larger sites related to the increased number of checks required with the increased number of units
- 31.4 A Member enquired whether there had been any consultation with site owners regarding the fees or whether there were any plans for consultation. The Transactional and Licensing Team Manager advised the meeting that her team had been working closely with existing site owners to ensure the relevant licences were in place during the fee free period, and that the fees would be included in the Fees and Charges report which would be taken to Council in February and if approved would be applicable for new application form the start of the new financial year.
- 31.5 In response to a query regarding how the fees compared to other Councils the Transactional and Licensing Team Manager stated that the fees were discretionary and were based on a cost recovery basis so different councils would have different fees. The Transactional and Licensing Team Manager also confirmed that the annual fees would only apply to newly licenced sites for the next 5 years when they would apply to all sites31.6.
- 31.6 **RESOLVED:**
- a) That the Committee implements, with any necessary modification and with effect from 1 April 2022, the proposed fees as set out in Appendix A that relate to those licences and licensing related activities where the authority has the discretion to determine the fees and instructs the Head of Trading Standards and Licensing to arrange for the fees to be included in the 2022/23 annual fees and charges reports that are presented to Cabinet and Council and further instructs the Head of Trading Standards and Licensing to publish the fees on the licensing pages of the Council’s website as soon as is practicable.
 - b) That the Relevant Protected Site fees policy as set out at Appendix B is published on the licensing pages of the Council’s website as soon as is practicable

32 Date of Next Meeting

32.1 Members noted that that the next meeting of the Strategic Licensing Committee would be held on 16 March 2022 at 10.00am

Signed (Chairman)

Date:



<u>Committee and Date</u>
Strategic Licensing Committee
16 March 2022

<u>Item</u>
<u>Public</u>

Hackney Carriage and Private Hire Licensing Fees 2022-2023

Responsible Officer Mandy Beever, Transactional and Licensing Team Manager
e-mail: mandy.beever@shropshire.gov.uk Tel: 01743 251702

1. Synopsis

- 1.1 This report sets out the objection to be considered by the Strategic Licensing Committee in respect of the variations proposed to the fees in relation to driver, hackney carriage, private hire vehicle and operator licences. The report aims to enable the Committee to determine the fees that will take effect from 1 April 2022.

2. Executive Summary

- 2.1 The Council has a duty under Section 70 of Local Government (Miscellaneous Provisions) Act 1976, when setting or revising hackney carriage, private hire vehicles and operators' licence fees, to publish the proposed fees to allow for any objections to be submitted for further consideration.
- 2.2 The consultation on the proposed fees was undertaken between the 12 January 2022 and 9 February 2022.
- 2.3 During the consultation period one objection was received regarding the proposed fees for a Private Hire Operators Licence for less than 30 vehicles and the fee for a vehicle licence transfer. No objections were received against any of the other fees set out in the notice.
- 2.4 This report sets out the points raised in the objection and the consideration made by officers to allow members of the Strategic Licensing Committee to make an informed decision when setting the fees for driver, hackney carriage, private hire vehicle and operator licences.

3. Recommendations

- 3.1 That the Committee, in accordance with the provisions of Section 70 (5) of the Local Government (Miscellaneous Provisions) Act 1976, considers the objection received, together with associated officer comments, as set out in **Appendix A**, following the legally prescribed objection process that was undertaken in respect of the variations proposed to the fees in relation to

driver, hackney carriage, private hire vehicle and operator licences and agrees, with any further modifications if necessary, to implement the variations proposed to the fees as set out in **Appendix B** with effect from 1 April 2022, this being a date not later than 2 months after the 10 February 2022.

REPORT

4. Risk Assessment and Opportunities Appraisal

- 4.1 The Council's fees and charges may be challenged through a number of routes, e.g. service complaints to the Local Government Ombudsman, complaints to the External Auditor by way of an objection to the Council's annual account and judicial review; hence, the importance of undertaking robust processes to set discretionary fees and charges.
- 4.2 There is no statutory duty on the Council to consult when setting or revising licensing fees with the exception of those fees relating to hackney carriage, private hire vehicles and operators' licences under Section 70 of the Local Government (Miscellaneous Provisions) Act 1976. Historically, the Council has also consulted on driver licence fees and consequently it is recommended that this practice continues.
- 4.3 The duty under Section 70 of Local Government (Miscellaneous Provisions) Act 1976 was fulfilled between the 12 January 2022 and 9 February 2022, with the necessary notice published in the Shropshire Star on the 12 January 2022. A Copy of the notice can be found at **Appendix C**. The notice was also available for inspection, without payment, at the Council offices in Shrewsbury as detailed in the formal notice. It was also published through the "Get involved" page on the Council's website on the 12 January 2022.
- 4.4 The Councils fees are set in accordance with the Court of Appeal Judgement in the case of R Hemming and others v Westminster City Council. The judgement held that there were three elements that made up the licensing fees that were subject to challenge. These were:
- (a) the administrative cost of investigating the background and suitability of applicants for licences;
 - (b) the cost of monitoring the compliance of those with licences with their terms; and
 - (c) the cost of enforcing the licensing regime against unlicensed operators.
- 4.5 Of these three elements, it was held that Westminster City Council was entitled to charge for the first two elements, i.e. the costs of processing the application itself and the costs of monitoring compliance by licence-holders, but was no longer entitled to include the third element, i.e. the costs of enforcement against unlicensed operators, in the fee.

- 4.6 As a result of the Hemming judgement and irrespective of the wording in other UK licensing legislation, the costs associated with the licensing procedures that the Council may legally recover in fees consists of administrative costs, the costs of investigating the background and suitability of applicants for licences and the costs of monitoring the compliance of those with licences with their terms. These will certainly include the costs that are directly attributable to licensing procedures and a proportion of indirect costs. The Council must be in a position to demonstrate that the costs included in any fees calculations are reasonable and proportionate to the cost of the licensing procedures.
- 4.7 Fees cannot exceed the cost of the licensing procedures and they cannot be used to recover the costs associated with enforcing the licensing regime against unlicensed operators. In addition, fees cannot be used to finance the delivery of other Council services.
- 4.8 An Equality and Social Inclusion Impact Assessment has not been undertaken as the report does not concern the implementation of a new policy; the focus of the report is the review of licensing costs to ensure the Council is in a position to recoup its costs on a cost recovery basis in line with current legislative requirements.
- 4.9 The recommendations are not at variance with the Human Rights Act 1998 and are unlikely to result in any adverse Human Rights Act implications. The recommendations are in line with current legal procedures laid down in domestic licensing legislation and takes into consideration relevant European provisions and case law.
- 4.10 The Committee's legal authority to agree the recommendations is based within a range of specific licensing legislation together with the delegated functions set out in the Council's Constitution.

5. Consultation Responses

- 5.1 There was only one response received during the consultation Officers provided clarification as set out in **Appendix A, (Part 2 of 2)**.

Private Hire Operator Licence fee setting

- 5.2 The Council introduced a financial modelling tool in 2013 to calculate licensing fees from 2014/15 onwards. This continues to be updated, modified and refined to take account of amendments to the law, changes made by licensing officers, recommendations from the Council's finance officers and to reflect ongoing changes to the way in which the licensing function is resourced.

The modelling tool provides for a consistent approach to the calculation of all fees.

All Private Hire Operator fees are calculated individually using the same modelling tool which is reviewed every year. This has resulted in the costs associated in the fee for a 'Private Hire Operator Small - up to and including 30 vehicles and one base' to remain the same fee as the previous financial

year. Whereas, the three other Private Hire Operators Fees have calculated to have an increase in costs associated with the processing of them.

The Strategic Licensing Committee Report dated 6 October 2021 – Licensing Fees and Charges 2021 – 2022 provides the rationale for the setting of the Private Hire Operator Licence fees.

Options for setting fees for Vehicle Licence Transfers

The Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 states:

Transfer of a licence (Change of vehicle)

3b.74 All requests to transfer a vehicle licence (change a vehicle) onto another vehicle will be treated as a new vehicle application...

The consultee refers to the Local Government (Miscellaneous Provisions) Act 1976 and the fees the Council can charge under the Act. Paragraph 3b.74 makes it clear that although the Council use the term ‘Transfer’ of a licence the Council are processing a new application in accordance with the Act. The term ‘Transfer’ is widely used by the Hackney Carriage and Private Hire Trade and to make the fees table more user friendly for the Trade the term has been used.

5.3 There are three options available to members in relation to the Vehicle Licence Transfer fees:

Option 1 - remove the fee line for Vehicle Licence Transfers and charge the fee for a New Vehicle application for all requests to transfer the vehicle licence onto a new vehicle. This would reduce the range of fees available and would not allow for calculations of potential lower fees to be charged when the fees are re-calculated for the next financial year.

Option 2 – members could set different fees for Vehicle Licence Transfers than the fees as set out in the notice. This would be at odds with the financial modelling tool used for the calculation of all Licence fees and would create an inconsistent approach to setting fees.

Option 3 - members could make no amendments to the Vehicle Licence Transfer fees as set out in the notice and allow applicants to make a choice between making an application to transfer their vehicle licence to another vehicle or make a new vehicle application. This option allows for applicants to make a choice and for the fee for a Vehicle Licence Transfer to continue to be re-calculated each financial year. This could be beneficial to the applicants in the next financial year if the revised fees are lower than previous years.

5.4 Section 70 of Local Government (Miscellaneous Provisions) Act 1976 states,

‘If an objection is duly made as aforesaid and is not withdrawn, the district council shall set a further date, not later than two months after the first specified date, on which the variation shall come into force with or without

modification as decided by the district council after consideration of the objections’.

The law does not require the Council to revise the fees or require the Council to re-advertise any fees with or without variation after the consultation period, as suggested in the consultation response. Members are required to consider the objections made and decide if any modification to the fees as set out in the notice is required or not and implement the fees with or without revision on the specified date.

6. Financial Implications

- 6.1. An exercise has been undertaken involving managers, licensing officers and finance officers to capture the detail involved in all licensing procedures where the Council has the discretionary power to set fees, including those specifically relating to driver, hackney carriage, private hire vehicle and operator licences. The procedures were considered from receipt of application to the issue of the final licence with both variable and fixed costs being considered. These costs include officer time and management time spent on licensing administration and monitoring compliance of those already licensed but excludes time spent on enforcing unlicensed operators/businesses. In addition, a proportion of all relevant indirect costs that can reasonably be attributed to licensing procedures have been included; for example, office accommodation, ICT, travelling, legal costs, advertising, equipment, postage & printing, subscriptions, telephone costs, other corporate recharges, etc.
- 6.2. In relation to the consideration of applications, it is reasonable to recover a proportion of the costs of running both the Strategic Licensing Committee and the Licensing & Safety Sub-Committee from licensing fees and consequently these costs have, where possible, been incorporated into the overall figures.
- 6.3. As a result of this work, proposed fees for driver, hackney carriage, private hire vehicle and operator licences were calculated and presented to the Strategic Licensing Committee on the 6 October 2021 in Appendix F to the report entitled “Licensing Fees and Charges 2021 – 2022”.
- 6.4. It is accepted that costs can be recovered over a period of time allowing surpluses to be returned to licensees and deficits to be recouped by the Council. This does not mean that fees must be adjusted every year (although they can be) to reflect immediately previous deficits or surpluses; however, it must be demonstrable over a period of time that only legitimately incurred costs are recovered. The Hemming case judgement (as set out in see paragraph 4.4 above) makes it clear that not all costs are recoverable and that the costs associated with enforcing unlicensed operators/businesses must be borne by the Council. This will include the costs of providing advice to those who may consider applying for a licence in the future.
- 6.5. The detailed fee variations including surplus/deficit adjustment proposed for the 2022/23 fees are set out in **Appendix B**.
- 6.6. The increases associated with the driver, hackney carriage, private hire vehicle and operator licences are linked to the additional resources that are

being directed towards increasing the effectiveness of the administration process specifically for safeguarding purposes. In addition, increased compliance checks and investigation work are being carried out by officers who are not based directly within the licensing team. The fees are also affected by the changes made to the way in which average hourly officer rates are now calculated and charged.

- 6.7. Where legislation allows the Council to recover licensing costs, it is important that this is undertaken effectively. Failure to do so means that the costs are subsidised by council tax payers. In addition, resourcing those elements that cannot be legally funded through fees, e.g. enforcement of unlicensed activities, are adversely impacted as council tax funds have to be utilised to deliver licensing activities that can and should be funded through fees as well as those that cannot. This may result in a reduction in the Council's ability to effectively deliver the overall licensing regime.
- 6.8. The proposed fees have been broken down into different categories which include standard private hire vehicles, novelty private hire vehicles and executive private hire vehicles. There are now two hackney carriage and private hire joint drivers licence fees the first one is a direct comparison to the fee which has been previously set. The second includes an additional fee for the safeguarding awareness course, this has been calculated at a reduced rate compared to renewing a hackney carriage and private hire joint driver's licence and booking a separate safeguarding training course. The fees have been set out in this way to provide choice and greater transparency for the hackney carriage and private hire trade.
- 6.9. An assumption has been made about the number of renewals that will take place in 2022/23 in order to recover or redistribute the deficits and surpluses. Until the end of the 2022/23 financial year it will not be known whether the assumptions about the number of renewals were accurate or not. The actual activity in 2022/23 will again change the cumulative position and further adjustments will be required in this rolling annual process. The adjustments to correct any material discrepancy in the recovery or redistribution of the deficits and surpluses will be made against 2023/24 fees and so on until the recovery of the surplus or deficit reaches a satisfactory position.
- 6.10. Where licenses have a renewal period of greater than one year, the recovery or redistribution calculation is spread across the same period.
- 6.11. Where legislation allows the Council to recover licensing costs, it is important that this is undertaken effectively. Losses that are not funded by other means, including being subsidised by council tax payers, may result in a reduction in the Council's ability to effectively deliver the overall licensing regime in the Shropshire Council area. However, it is recognised that not all licensing costs are recoverable.

7. Climate Change Appraisal

- 7.1. There is no anticipated climate change or environmental impacts associated with the recommendations in this report.

8. Background

- 8.1. Detailed background information about designing fees on a cost recovery basis was provided to the Strategic Licensing Committee on the 6 October 2021 as part of the report entitled “Licensing Fees and Charges 2021 – 2022”. As a result of this report, the Committee instructed the Head of Trading Standards and Licensing to publish the proposed fees in relation to driver, hackney carriage, private hire vehicle and operator licences and to set out the period during which and the method whereby objections could be made.
- 8.2. This process was carried out as described in paragraph 4.2 and 4.3 above. The objection received are set out in **Appendix A, (Part 1 of 2)**, to this report, together with relevant officer comments for the Committee to consider.

9. Additional Information

- 9.1. The Local Government Association has published guidance on locally set fees. The work that has been undertaken to determine Shropshire Council’s proposed fees follows the principles contained in the guidance.
- 9.2. The revised process that has been undertaken to determine the fees for driver, hackney carriage, private hire vehicle and operator licences will be undertaken annually with amendments being made to take account of changes in the law and Council procedures.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Strategic Licensing Committee Report dated 6 October 2021 - Licensing Fees and Charges 2021-2022 [Date \(shropshire.gov.uk\)](https://www.shropshire.gov.uk)

Cabinet Member (Portfolio Holder)

Councillor Ed Potter, Deputy Leader, Economic Growth, Regeneration and Planning

Local Member

Not applicable – report has county wide application

Appendices

Appendix A, Part 1 of 2 – Consultation Response

Appendix A, Part 2 of 2 – Summary of Consultation Response

Appendix B – Proposed fees in relation to driver, hackney carriage, private hire vehicle and operator licences.

Appendix C – Shropshire Star Notice

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Mrs Mandy Beever
Licensing Manager
Shropshire Council
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Our Ref: CW/ST
Your Ref:
Date: 7 February 2022
Please ask for: Chris Woodrow

**Sent by email only to
mandy.beever@shropshire.gov.uk**

Dear Mrs Beever,

Objection of Madison Park Ltd trading as Shrewsbury Cars and Shrewsbury Taxis to Private Hire and Hackney Carriage licence fees

I represent Madison Park Limited which trades as Shrewsbury Cars and Shrewsbury Taxis of Offices 9-11, Hartley Business Centre, Shrewsbury SY2 5ST (hereafter referred to as 'Shrewsbury Cars' or 'my client') and hereby formally object to some of the fees specified in the Council's notice.

Please advise when objections to the fees will be considered by the Strategic Licensing Committee and whether it will be possible for me or my client to address the Committee in person or virtually, if a hybrid meeting can be facilitated.

My client objects to the following fees:

Private Hire Operator Licence Fees

My client notes that the Council has not changed / increased the fee for a new 5-year licence, despite increasing all other private hire operator licence fees.

My client had thought this might have been a typographical error in the notice, but you advised this was not the case.

If it is necessary to increase operator licence fees generally, as the Council seems to have decided, there is no rational justification for such increase not also applying to the fee for a new 5-year operator licence and, if there is such a justification, it has not been stated.

On the other hand, if it is not necessary to increase the fee for a new 5-year operator licence, it would seem also to be true that there is no rational justification for all other operator fees to be increased.

The Strategic Licensing Committee is respectfully asked to reconsider the correctness and fairness of its inconsistent approach to the setting of private hire operator fees and to either keep all fees at their current level or to re-calculate any necessary increases in relation to all private hire operator licence fees and to re-advertise them for public consideration and, if necessary, further objection.

Vehicle licence transfer fee

My client objects to the proposed fees of £183.00 and £175.00 in respect of licence transfer fees for private hire and hackney carriage vehicles respectively, on the grounds that there is no statutory power to charge such a fee.

A council may charge “for the grant” of a driver’s licence pursuant to section 53(2) of the Local Government (Miscellaneous Provisions) Act 1976 and may charge “for the grant” of vehicle and operator licences pursuant to section 70(1) of the Act. There is no other power to charge a licence fee.

As the Council is itself a ‘creature of statute’, it can only do that which it is expressly permitted by statute to do. The Council should, therefore, desist from acting unlawfully.

That having been said, my client acknowledges that the Council is entitled to recover by the fees it charges for the grant of vehicle licences its costs in connection with vehicle transfer applications / notifications.

In the circumstances, the Council should either accept that it cannot lawfully recover its costs or re-calculate the fees in relation to the grant of a vehicle licence and then re-advertise any resulting increase in those fees.

My client recognises and acknowledges that, in its current approach, the Council is doing its best to be fair to the trade generally, in that only those persons who transfer vehicles pay for that service, rather than all vehicle licence holders sharing a share of the burden of those total costs, but that is no different to a vehicle licence holder who pays towards vehicle compliance checks and enforcement action when they are not themselves subjected to such actions.

If I can be of further assistance, please do not hesitate to contact me.

Yours sincerely,



Christopher Woodrow

LLB (Hons), PG Dip Bar Professional Training, MLoL
Licensing Consultant

Email: chris.woodrow@a2zlicensing.co.uk

Mobile: 07931 633200

Appendix A (Part 2 of 2)

Officer response to consultation response received

Appendix Letter/ Document Number	Objection	Officer Comments/ Explanatory Notes
1	Private Hire Operator Licence Fees	<p>The Council introduced a financial modelling tool in 2013 to calculate licensing fees from 2014/15 onwards. This continues to be updated, modified and refined to take account of amendments to the law, changes made by licensing officers, recommendations from the Council's finance officers and to reflect ongoing changes to the way in which the licensing function is resourced.</p> <p>The modelling tool provides for a consistent approach to the calculation of all fees.</p> <p>The Council is permitted to include costs for clerical and administrative aspects when determining licence fees, but these must be reasonable and proportionate to the actual costs of the procedures.</p> <p>All Private Hire Operator fees are calculated individually using the same modelling tool which is reviewed every year. This has resulted in the costs associated in the fee for a 'Private Hire Operator Small - up to and including 30 vehicles and one base' to remain the same fee as the previous financial year. Whereas, the three other Private Hire Operators Fees have calculated to have an increase in costs associated with the processing of</p>

		<p>them.</p> <p>The Strategic Licensing Committee Report dated 6 October 2021 – Licensing Fees and Charges 2021 – 2022 provides the rationale for the setting of licence fees.</p> <p>Section 70 of Local Government (Miscellaneous Provisions) Act 1976 states,</p> <p><i>‘If an objection is duly made as aforesaid and is not withdrawn, the district council shall set a further date, not later than two months after the first specified date, on which the variation shall come into force with or without modification as decided by the district council after consideration of the objections’.</i></p> <p>The law does not require the Council to revise the fees or require the Council to re-advertise any fees with or without variation after the consultation period, as suggested in the consultation response. Members are required to consider the objections made and decide if any modification to the fees as set out in the notice is required or not and implement the fees with or without revision on the specified date.</p>
1	Vehicle licence transfer fee	<p>The Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 states:</p> <p><i>Transfer of a licence (Change of vehicle)</i></p> <p><i>3b.74 All requests to transfer a vehicle licence (change a</i></p>

		<p><i>vehicle) onto another vehicle will be treated as a new vehicle application...</i></p> <p>The consultee refers to the Local Government (Miscellaneous Provisions) Act 1976 and the fees the Council can charge under the Act. Paragraph 3b.74 makes it clear that although we use the term 'Transfer' of a licence the Council are processing a new application in accordance with the Act. The term 'Transfer' is widely used by the Hackney Carriage and Private Hire Trade and to make the fees table 'user friendly' to the Trade the term has been used.</p> <p>Officers acknowledge that the calculation of 'Transfer' fees in previous years resulted in a lower fee being charged to 'Transfer' a vehicle licence than the fee for a new vehicle application. However, current calculations have resulted in the fees being set at the same level.</p> <p>Section 70 of Local Government (Miscellaneous Provisions) Act 1976 states,</p> <p><i>'If an objection is duly made as aforesaid and is not withdrawn, the district council shall set a further date, not later than two months after the first specified date, on which the variation shall come into force with or without modification as decided by the district council after consideration of the objections'.</i></p> <p>The law does not require the Council to revise the fees or require the Council to re-advertise any fees with or without variation after the consultation period, as suggested in the consultation response. Members are required to consider the</p>
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		objections made and decide if any modification to the fees as set out in the notice is required or not and implement the fees with or without revision on the specified date.
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Appendix B - Hackney Carriage and Private Hire Discretionary Fees (Appendix F in the original report)

2021 - 2022		2022 - 2023			Difference (£)	Difference (%)
Licence Type	2021/22 Fee (£)	Licence Type	Calculated 2022/23 Fee (£) without surplus/deficit	Proposed 2022/23 Fee (£) including surplus/deficit adjustment		
Drivers						
Driver's Joint Badge New 3 year (inc. DVLA, DBS check, first knowledge test, first driver training assessment and Safeguarding Course)	254.00	Driver's Joint Badge New 3 year (inc. DVLA, DBS check, first knowledge test, first driver training assessment and Safeguarding Course)	274.00	274.00	20.00	7.9%
New Fee		Driver's Joint Badge New 3 year (inc. DVLA, first knowledge test, first driver training assessment and Safeguarding Course)	225.00	225.00		
Driver's Badge 3 yr Renewal (inc. DVLA, DBS check and Safeguarding Course)	240.00	Driver's Badge 3 yr Renewal (inc. DVLA, DBS check and Safeguarding Course)	245.00	245.00	5.00	2.1%
New Fee		Driver's Badge 3 yr Renewal (inc. DVLA and Safeguarding Course)	190.00	190.00		
Driver's Knowledge Test	59.00	Driver's Knowledge Test	50.00	59.00	0.00	0.0%
Driver's Knowledge Test Resit	52.00	Driver's Knowledge Test Resit	50.00	52.00	0.00	0.0%
Change of Details	34.00	Change of Details	48.00	48.00	14.00	41.2%
Vehicle Licensee Transfer	86.00	Vehicle Licensee Change	98.00	98.00	12.00	14.0%

Appendix B - Hackney Carriage and Private Hire Discretionary Fees (Appendix F in the original report)

Driver Badge replacement following damage or loss	45.00	Driver Badge replacement following damage or loss	45.00	45.00	0.00	0.0%
Driver Training assessment	57.00	Driver Training assessment	69.00	69.00	12.00	21.1%
Safeguarding Training	48.00	Safeguarding Training	46.00	48.00	0.00	0.0%
Vehicles						
Standard Private Hire Vehicle - new	148.00	Standard Private Hire Vehicle - new	183.00	183.00	35.00	23.6%
Standard Private Hire Vehicle - renewal	187.00	Standard Private Hire Vehicle - renewal	188.00	188.00	1.00	0.5%
Standard Private Hire Vehicle - transfer	108.00	Standard Private Hire Vehicle - transfer	183.00	183.00	75.00	69.4%
Novelty Private Hire Vehicle - new	141.00	Novelty Private Hire Vehicle - new	170.00	170.00	29.00	20.6%
Novelty Private Hire Vehicle - renewal	184.00	Novelty Private Hire Vehicle - renewal	177.00	184.00	0.00	0.0%
Novelty Private Hire Vehicle - transfer	87.00	Novelty Private Hire Vehicle - transfer	166.00	166.00	79.00	0.0%
Executive Private Hire Vehicle - new	133.00	Executive Private Hire Vehicle - new	172.00	172.00	39.00	0.0%
Executive Private Hire Vehicle - renewal	184.00	Executive Private Hire Vehicle - renewal	176.00	184.00	0.00	0.0%
Executive Private Hire Vehicle - transfer	78.00	Executive Private Hire Vehicle - transfer	172.00	172.00	94.00	0.0%
Private Hire Vehicle Licence Transfer (transfer of existing licence to a new vehicle)	108.00	Standard Private Hire Vehicle Licence Transfer (transfer of existing licence to a new vehicle)	183.00	183.00	75.00	69.4%
Hackney Carriage Vehicle - new	142.00	Hackney Carriage Vehicle - new	174.00	174.00	32.00	22.5%

Appendix B - Hackney Carriage and Private Hire Discretionary Fees (Appendix F in the original report)

Hackney Carriage Vehicle - renewal	169.00	Hackney Carriage Vehicle - renewal	175.00	175.00	6.00	3.6%
Hackney Carriage Licence Transfer (transfer of existing licence to a new vehicle)	102.00	Hackney Carriage Licence Transfer (transfer of existing licence to a new vehicle)	175.00	175.00	73.00	71.6%
Trailer Licence - new	123.00	Trailer Licence - new	123.00	123.00	0.00	0.0%
Trailer Licence - renewal	126.00	Trailer Licence - renewal	126.00	126.00	0.00	0.0%
Exterior plate replacement following damage or loss	45.00	Exterior plate replacement following damage or loss	45.00	45.00	0.00	0.0%
Internal plate replacement following damage or loss	45.00	Internal plate replacement following damage or loss	45.00	45.00	0.00	0.0%
Fare Card replacement following damage or loss	3.00	Fare Card replacement following damage or loss	2.50	3.00	0.00	0.0%
Private Hire Door Signs (pair)	45.00	Private Hire Door Signs (pair)	45.00	45.00	0.00	0.0%
Licence Holder Transfer/Change of Details	24.00	Licence Holder Transfer/change of Details	24.00	24.00	0.00	0.0%

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2020 - 2021

2022 - 2023

Appendix B - Hackney Carriage and Private Hire Discretionary Fees (Appendix F in the original report)

Licence Type	2020/21 Fee (£)	Licence Type	Calculated 2022/23 Fee (£) without surplus/deficit adjustment	Calculated 2022/23 Fee (£) including surplus/deficit adjustment	Difference (£)	Difference (%)
Private Hire Operator - 5 Year - New						
Private Hire Operator Small - up to and including 30 vehicles and one base	319.00	Private Hire Operator Small - up to and including 30 vehicles and one base	319.00	319.00	0.00	0.0%
Private Hire Operator Large - 31 vehicles and more and/or more than one base	753.00	Private Hire Operator Large - 31 vehicles and more and/or more than one base	778.00	778.00	25.00	3.3%
Private Hire Operator - 5 Year - Renewal						
Private Hire Operator Small - up to and including 30 vehicles and one base	302.00	Private Hire Operator Small - up to and including 30 vehicles and one base	333.00	333.00	31.00	10.3%
Private Hire Operator Large - 31 vehicles and more and/or more than one base	746.00	Private Hire Operator Large - 31 vehicles and more and/or more than one base	786.00	786.00	40.00	5.4%

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9 PUBLIC NOTICES

Public Notices

OLIVE EDITH JACKSON (DECEASED)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of 5 Ashfields, Oakengates, Telford, Shropshire, TF2 6DT, who died on 09/11/2021, are required to send written particulars thereof to the undersigned on or before 13/03/2022, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

MFG SOLICITORS LLP, Padmore House Hall, Court Hall, Park Way, Town Centre, Telford, Shropshire TF3 4LX

Public Notices

DEREK JOHN HAYWARD (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the above named, late of Oakdene, The Old Rectory, Lowe Hill Road, Wem, Shropshire, SY4 5UA, who died on 07/10/2021, are required to send written particulars thereof to the undersigned on or before 13/03/2022, after which date the Estate will be distributed having regard only to the claims and interests of which they have had notice.

CLARKES LLP, 21 High Street Newport Shropshire TF10 7AT

LEGAL / PUBLIC NOTICES

For convenience you may email any advertising requirements. Please send email to publicnotices@mnamedia.co.uk or call Beth Holden on 01952 241811.

Please include a name and contact number for confirmation of receipt.

SHROPSHIRE COUNCIL

Local Government (Miscellaneous Provisions) Act 1976 Sections 53 and 70

Hackney Carriage Proprietor's Licence and Hackney Carriage Driver's Licence Fees

and

Private Hire Vehicle Licence, Private Hire Operator's Licence and Private Hire Vehicle Driver's Licence Fees

NOTICE IS HEREBY GIVEN under the above Act that Shropshire Council proposes to vary the statutory permissible fees chargeable for Hackney Carriage, Private Hire Vehicle and Operator's Licences and Drivers' licences. The charges set out below will take effect on 10 February 2022 unless objection is made and not withdrawn.

Licence Type	Current Fee (£)	Proposed 2022/23 Fee (£)
Drivers		
Driver's Licence New - 3 year (inc. DVLA, DBS check, first knowledge test, first driver assessment and safeguarding awareness Course)	254.00	274.00
Driver's Licence New - 3 year (inc. DVLA, safeguarding, first knowledge test and first driver training assessment) excluding DBS check	New Fee	225.00
Driver's Licence - 3 Year Renewal (inc. DVLA, DBS check and safeguarding awareness course)	240.00	245.00
Driver's Licence Renewal - 3 Years (including DVLA and safeguarding) excluding DBS check	New Fee	190.00
Driver's Knowledge Test - resit	52.00	52.00
Driver's Knowledge Test	50.00	59.00
Driver Training Assessment	57.00	69.00
Safeguarding Awareness Training	48.00	48.00
Driver Badge Replacement following damage or loss	45.00	45.00
Vehicles		
Standard Private Hire Vehicle - new	148.00	183.00
Standard Private Hire Vehicle - renewal	187.00	188.00
Standard Private Hire Vehicle - vehicle licence transfer	108.00	183.00
Novelty Private Hire Vehicle - new	141.00	170.00
Novelty Private Hire Vehicle - renewal	184.00	184.00
Novelty Private Hire Vehicle - vehicle licence transfer	87.00	166.00
Executive Private Hire Vehicle - new	133.00	172.00
Executive Private Hire Vehicle - renewal	184.00	184.00
Executive Private Hire Vehicle - vehicle licence transfer	78.00	172.00
Hackney Carriage Vehicle - new	142.00	174.00
Hackney Carriage Vehicle - renewal	169.00	175.00
Hackney Carriage Licence - vehicle licence transfer	102.00	175.00
Vehicle License Transfer	86.00	98.00
Exterior plate replacement following damage or loss	45.00	45.00
Internal plate replacement following damage or loss	45.00	45.00
Fare card replacement following damage or loss	3.00	3.00
Private Hire Door Signs (pair)	45.00	45.00
Additional plate for a trailer	45.00	45.00
Private Hire Operators - 5 Years - New Application		
Private Hire Operator - up to and including 30 vehicles and one base	319.00	319.00
Private Hire Operator - 31 vehicles and more and/or more than one base	753.00	778.00
Private Hire Operators - 5 Years - Renewal of Licence		
Private Hire Operator - up to and including 30 vehicles and one base	302.00	333.00
Private Hire Operator - 31 vehicles and more and/or more than one base	746.00	786.00
Additional Administrative Charges		
Licence holders change of details (e.g. change of address/ other minor changes)	24.00	24.00

In accordance with Section 70 (3) (b) of the Local Government (Miscellaneous Provisions) Act 1976 a copy of this notice may be inspected without payment during normal office hours at the Council's offices at Shirehall Abbey Foregate Shrewsbury SY2 6ND, for a period of 4 weeks from 12 January 2022 to 9 February 2022.

Any objections to the proposed fees and charges should be made in writing and addressed to Licensing, Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND or by e-mail to taxis@shropshire.gov.uk by midnight on 9 February 2022.

Any objections received, if not withdrawn, will be considered by the Council's Strategic Licensing Committee on the 16 March 2022 and the fees, with or without modification, shall come into force on 1 April 2022.

Dated 10 January 2022
Frances Darling, Head of Business and Consumer Protection

Saints impress new bosses



Southampton's Jan Bednarek heads home in the 4-1 victory over Brentford

Southampton's new owners watched from the stands as the club registered their biggest Premier League win of the season by thrashing Brentford 4-1.

Goals from Jan Bednarek, Armando Broja and Che Adams, plus an own-goal from Bees goalkeeper Alvaro Fernandez, secured a resounding victory in Saints' first top-flight outing since last week's takeover.

Brentford midfielder Vitaly Janelt briefly levelled proceedings with a fine first-half volley but the evening belonged to Ralph Hasenhuttl's rampant hosts.

Victory for Southampton - secured in front of lead investor Dragan Solak - moved them to 11th in the table, a point and two places above their opponents. The emphatic result was the first time Saints had managed more than three league goals in a game under Hasenhuttl.

Lowry happy to return to Saudi

Former Open champion Shane Lowry is happy to honour his contract to compete in the Saudi International, despite the ongoing controversy surrounding the £3.6m event.

GOLF sports@mnamedia.co.uk

from the Saudi government's Private Investment Fund.

The PGA Tour said in July that it would not grant players releases to play in "unsanctioned events", but announced in December that they had been given on condition of varying commitments to play the Pebble Beach event in future years.

"I left all that to my agent, but I'm pretty sure I had to get a release from both tours to go play," Lowry said.

"I didn't think it was a big issue for me, to be honest, because I've played here the last two years and I've played on the Asian Tour in the past. I would have been very disappointed if I didn't get the release. I wasn't surprised that we all did."

After three years as part of the European Tour, the tournament is now the flagship event on the Asian Tour, which is also launching 10 new events spearheaded by Greg Norman and is backed by 200 million US dollars

Watson joins Masters starters

Two-time winner Tom Watson will join Jack Nicklaus and Gary Player as an honorary starter at the Masters, beginning with this year's tournament from April 7-10.

Watson, who tasted victory at Augusta National in 1977 and 1981 and also finished runner-up three times, made his last competitive appearance in the year's first major in 2016.

"Augusta National in April is one of my favourite places to be," the 72-year-old said. "With the many fond memories of both watching the Masters as a youngster and then competing in the tournament for so many years, I am greatly honoured to join my friends and fellow competitors, Jack and Gary, as an honorary starter in this upcoming Masters."

"In both of my victories, Jack was on my heels. And when Gary won his third tournament in 1978, I was there to help him put on the green jacket."

"Moments like those stand out in my career, and the opportunity to share the honorary starter tradition with Jack, Gary and the Masters patrons will be very special."

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<u>Committee and Date</u>
Strategic Licensing Committee
16 March 2022

<u>Item</u>
<u>Public</u>

EXERCISE OF DELEGATED POWERS

Responsible Officer Mandy Beever, Transactional and Licensing – Team Manager
Email: Mandy.Beever@shropshire.gov.uk **Tel:** 01743 251702

1. Summary

- 1.1 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.
- 1.2 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 1.3 This report gives details of the licences issued and the variations that have been made between 1 November 2021 and the 28 February 2022 and a summary of applications considered by the Committee.

2. Recommendations

- 2.1 That members note the position as set out in the report.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

4. Financial Implications

- 4.1 There are no financial implications associated with this report.

5. Background

- 5.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 5.2 Officers use their delegated powers in a number of situations, including where:

- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - d) There are driver's applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
 - e) There are Private Hire Operator applications for new or renewal licenses and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2019 to 2023 is not met and the officer does not consider there to be any special reason for an exception to be made.
- 5.3 The table in Appendix A shows the complete range of licences issued by the licensing team during the period of 1 November 2021 and the 28 February 2022. During this period the total number of licences processed was 1532.
- 5.4 The Table in Appendix B shows that there were no Licensing and Safety Sub-Committee Meetings held between the 1 November 2021 and the 28 February 2022.
- 5.5 The Licensing Act Sub Committee premise hearings have also been given in Appendix C.
- 5.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows:-

Driver	Granted	Granted and/or Warning Letter, Suspension	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	4		3	3		
Renew	2		9			
Conduct		3	2		7	
Vehicle	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	1	1				
Renewal	4		1	2		
Condition						
Operator	Granted	Granted and/or Warning Letter	Letter Council is 'Minded to refuse' or 'Revoke'	Refuse to Grant	Revoke	To refer to Committee
New	1					
Renewal						
Conduct						

6. Conclusion

- 6.1 During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Cabinet Member (Portfolio Holder)

Councillor Ed Potter, Deputy Leader, Economic Growth, Regeneration and Planning

Local Member

Cover all areas of Shropshire

Appendices:

A – Licences processed between 1 November 2021 and the 28 February 2022.

B – Number of Hackney Carriage / Private Hire Vehicle applications considered at the Licensing and Safety Sub-Committees from 1 November 2021 to the 28 February 2022.

C – Hearings held for licensed premises at the Licensing Act Sub-Committees from 1 November 2021 to the 28 February 2022.

APPENDIX A

Licences processed – from the 1 November 2021 to the 28 February 2022.

General Licensing	Renewal Period	Total
Acupuncture Personal	For life	0
Acupuncture Premises	For life	0
Activities Involving Animals Licence	Up to 3 years	26
Caravan Sites	For life	4
Mobile Homes Fit and Proper Person Register	Up to 5 Years	10
Cosmetic Piercing Personal	For life	21
Cosmetic Piercing Premises	For life	11
House to House Collection	For the period applied for, no longer than 12 months	11
House to House Exemption Order	Exemption certificate is issued by the Home Office	9
Scrap Metal Site (new/renewal)	3 Years	1
Scrap Metal Collector (new/renewal)	3 Years	0
Sex Establishment Licence	1 Year	0
Sex Shop Licence	1 Year	0
Street Collection	Covers the dates applied for	75
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	11
Tattooing Personal	For life	0
Tattooing Premises	For life	0
Electrolysis Personal	For life	0
Electrolysis Premises	For life	0
Dangerous Wild Animals	2 Years	1
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	0
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	0
Storage of Explosives	1 Year	1
Year-round Fireworks Sales	1 Year	0
Pavement Licence	1 Year	19
Pavement Permit	1 Year	29
Total Applications General		229

Taxi Licensing		Renewal Period	Total
Hackney Carriage	N	1 Year	0
Hackney Carriage	R	1 Year	19
Joint HC/PH Driver	N	Up to 3 Years	28
Joint HC/PH Driver	R	Up to 3 Years	82
Private Hire Operator	N	Up to 5 Years	8
Private Hire Operator	R	Up to 5 Years	3
Private Hire Vehicle	N	1 Year	41
Private Hire Vehicle	R	1 Year	189
		For period left on existing licence	4
Hackney Vehicle Transfer			
		For period left on existing licence	28
Private Hire Vehicle Transfer			
		For period left on existing licence	0
Private Hire Licensee Transfer			
Trailer Licence		1 Year	0
Total Taxi Applications			402

Taxi Licensing (Surrendered)	Total
Private Hire Vehicles	22
Hackney Carriages	1
Total Surrendered Vehicles	23

Licensing Act 2003	Renewal Period	Total
Club Premises Certificate	For Life	0
Personal Alcohol (variation/new)	For Life	85
Premises Licence	For Life	22
Temp Event Notice no Alcohol	For the dates applied for	0
Temp Event Notice with Alcohol	For the dates applied for	208
Minor Variation Application	For Life	5
Designated Premises Supervisor (DPS) Change/Variation	For Life	106
Disapply DPS	For Life	2
Premises Licence Transfer Application	For Life	27
Annual Fee	Due each year on anniversary	330

	of granting of original licence	
Notification of Interest	For Life	1
Premises Licence with Alcohol - Full Variation	For Life	7
Premises Licence without Alcohol - Full Variation	For Life	0
Total Licensing Act Applications		793

Gambling Act 2005	Renewal Period	Total
Bingo Premise Licence	For Life	0
Betting Premise Licence (other than track)	For Life	0
Betting Premises Licence (track)	For Life	0
Licensed Premise Gaming Machine Permit	For Life	7
Notification of Intent to have gaming machines	For Life	0
Prize Gaming Permit	10 Years	0
Club Machine Permits	10 Years	0
Club Gaming Permit	10 Years	0
Occasional Use Notice	For the dates applied for	2
Temporary Use Notice	For the dates applied for	0
Adult Gaming Centre	For Life	0
Small Society Lotteries	For Life	25
Change of Promoter	As necessary	0
Annual Fee	Due each year on anniversary of granting of original licence	74
Family Entertainment gaming machine permit	10 Years	
Total Gambling Act 2005 Applications		108

Total Applications	1532
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Total Surrendered Vehicles	23
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Licensing and Safety Sub-Committee Meetings from 1 November 2021 to the 28 February 2022.

Date of Meeting	Scheduled/ Additional	Item	Meeting Venue	Decisions
None				

Licensing Act Sub-Committees.

Hearings held for licensed premises from 1 November 2021 to the 28 February 2022.

Date	Premises	Type of Application	Councillors	Decision	Review Requested by
None					